

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES

MAY 27, 2020

ADAMHS BOARD OF DIRECTORS PRESENT:

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| Rev. Benjamin F. Gohlstin, Sr. | Gwendolyn A. Howard, LSW, MSSA |
| Reginald C. Blue, Ph.D. | Patricia James-Stewart, M.Ed., LSW |
| Gregory X. Boehm, M.D. | Katie Kern-Pilch, ATR-BC, LPC-S |
| Crystal L. Bryant, Esq., MS, LSW | Steve Killpack, MS |
| Erskine Cade, MBA | Sharon Rosenbaum, MBA |
| Elsie Caraballo | Harvey A. Snider, Esq. |
| J. Robert Fowler, Ph.D. | Megan Van Voorhis |

ABSENT: Rev. Max M. Rodas, MA

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Joseph Arnett, Curtis Couch, Erin DiVincenzo, Tami Fischer, Cheryl Fratalonie, Madison Greenspan, Felicia Harrison, Linda Lamp, Kelli Perk, Allison Schaefer, Starlette Sizemore-Rice, Larry Smith, Jr., Michaele Smith, Maggie Tolbert, Thomas Williams, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. No audience input regarding agenda items was received.

2. BOARD MEMBER ATTENDANCE ROLL CALL

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the General Meeting was held via Zoom. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

3. APPROVAL OF MINUTES - The minutes from the April 22, 2020, General Meeting were approved as submitted.

4. CHAIR'S REPORT

Rev. Gohlstin reported that in lieu of discussion with the Chief Executive Officer and himself, he would forgo his report.

5. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT

Committee Chair, Mr. Harvey Snider, reported on the Community Relations & Advocacy Committee meeting, held on Wednesday, May 6, 2020, via Zoom. He noted the following agenda items of discussion:

- Mr. Scott Osiecki, Chief Executive Officer, provided an update regarding the Health and Human Services Levy – Issue 33 results from the delayed/rescheduled primary of Tuesday, April 28, 2020. He reported that Issue 33 passed with nearly 70% of the primary voters and congratulated everyone for their assistance with this effort. As a result of the passage of this levy, the ADAMHS Board is slated to receive 5.5 million of additional funding for next year to bolster crisis services. However, due to COVID-19, Cuyahoga County has announced that they are having a hardship related to funding from general taxes. As a result, no decisions have been made to receive these funds next year, but DAMHS Board staff remain optimistic.
- Ms. Beth Zietlow-DeJesus, Director of External Affairs, highlighted the State and Federal COVID-19 Legislation, which is itemized by the Ohio Association of County Behavioral Health Authorities (OACBHA) together with a brief description and link to the text/analysis. The document is attached to the original minutes stored in the Executive Unit.
- Mr. Osiecki reported that the Board is currently working collaboratively with the Ohio Department of Mental Health and Addiction Services (OhioMHAS) on a Federal Emergency Management Agency (FEMA) grant, which will provide immediate services around COVID-19. He noted each Board coordinated surveys that were forwarded to provider agencies requesting information relative to services provided around COVID-19 that could not be reimbursed through insurance and could

possibly be reimbursed through FEMA. Mr. Osiecki reported that in addition to this grant, a nine-month grant is being submitted that details efforts relative to a possible surge in behavioral health services in the aftermath of COVID-19.

- Ms. Zietlow-DeJesus reported that Ohio's Strive for 5 Challenge is simple: find five people in your life and check-in with them every day for the next 30 days. She stated that Ohio's Strive for 5 Challenge is a new, statewide awareness campaign to help individuals and families cope with feelings of stress, anxiety, and isolation by connecting with others. Individuals are encouraged to reach out, connect, and comfort each other while we all work our way through the COVID-19 crisis and social distancing. Peer-to-Peer support has great power in helping to calm anxiety and fear and by reaching out via phone, text, mail, or even a hand-written note, individuals can help.
- Ms. Zietlow-DeJesus highlighted three Sponsorships recommended by Board staff to the CR&A Committee and referenced the details provided in the individual agenda process sheets for: each. However, Recovery Resources' 8th Annual Run for Recovery, which was scheduled for Saturday, August 15, 2020, has changed to a virtual platform, thus sponsorship benefits would not be met.
- Ms. Carole Ballard, Director of Education and Training, provided an update regarding the activities within the ADAMHS Board's Training Unit relative to going virtual from the onset of the Pandemic. She reported that webinar trainings on Zoom are free and participants can earn three Continuing Education Units (CEUs). Mr. Osiecki reported that the Board decided to offer these trainings for free as a service to the community during the current crisis.
- Ms. Ballard presented the Community Mental Health Support-Pregnancy and Infant Loss (PAIL) – Grief Recovery Paraprofessional Training. She reported that this is a unique community partnership between the ADAMHS Board, First Cleveland and the YWCA Greater Cleveland to support the education and training of up to 10 African American therapists, social workers and/or counselors to be trained and certified in the Grief Recovery Method Training Program (GRM). The GRM is a four-day evidenced based training and retreat experience that is best suited for ministers, funeral home directors, therapists, other healthcare providers, and families who have personally experienced loss and/or who work with those who have a loss. The ADAMHS Board will provide funding for training 5 African American therapists as well as 5 PAIL members in the GRM project.
- Due to COVID-19, Ms. Zietlow-DeJesus reported that the Board's Annual Meeting, scheduled for Monday, May 18, 2020, at the Cleveland Marriott East has been canceled; however, the Board was able to transfer their contract to the rescheduled date of Monday, October 5, 2020. She reported that staff will continue to monitor the current public health situation to determine the viability of this rescheduled event.
- Ms. Zietlow-DeJesus and Ms. Madison Greenspan, External Affairs Officer, provided the Social Media and Media Tracking Reports, which were forwarded to the full Board via email.
- Ms. Greenspan provided an update on a Twitter chat that was co-hosted with the Mental Health Addiction and Advocacy Coalition (MHAAC) on Thursday, April 2, 2020, to discuss the topic of behavioral health is open for business. The chat lasted one hour with approximately twenty-five organizations participating in addition to two doctors. Ms. Greenspan reported that there were approximately 16,000 impressions from this chat, which means that about 16,000 posts were seen and there were 1,172 engagements, with 708 clicks on the Board and/or provider agency links.
- Social Media Tracking Report indicated that the Board has added 183 new followers with a total of 4,193 fans now on Twitter, Facebook and Instagram. Total impressions for the time period (03/04/20 through 05/05/20) were seen 131,862 times.
- Media/Press Tracking Report from 3/04/20 through 05/05/20 indicated that the ADAMHS Board had a total of 23 media mentions; 23 positive, 0 neutral and 0 negative. The total for calendar year 2020 is 62 mentions; 55 were positive, 7 neutral and 0 negative.
- Mr. Erskine Cade reported that Republican lawmakers in the GOP-controlled House passed an amendment to an existing bill that would limit orders passed by the Ohio Department of Health (ODH) director to last no more than 14 days. After that time, the orders would need approval from a committee in the state legislature. The amendment passed the House with a 58-37 vote along party lines. It now heads to the GOP-controlled Senate for a vote.

Board Member Input:

- Rev. Gohlstin acknowledged that the HHS Levy – Issue 33 passed with nearly 70% of the primary voters; and emphasized that everyone should be commended and congratulated for their diligence with ensuring Levy passage.

6. NOMINATING COMMITTEE REPORT

Ms. Elsie Caraballo, Nominating Committee Chair, reported on the meetings held on Wednesday, May 13, 2020, and Wednesday, May 20, 2020, via Zoom. She reported that during the May 13, 2020, meeting of the Nominating Committee, Committee members

met in "Executive Session" for the purpose of discussing and considering the appointment of ADAMHS Board Slate of Officers and discuss recommendation of candidate for OhioMHAS appointment. The discussion focused on the goals of

- 1) Presenting a recommended Slate of Officers for a 2-year term (FY2021-FY2022); and
- 2) Recommending candidate for OhioMHAS appointment seat vacancy.

As a result of the deliberations, Ms. Caraballo reported that the recommended Slate of Board Officers for FY2021-FY2022:

- Chairperson: Rev. Benjamin F. Gohlstin, Sr.
- Vice Chair: J. Robert Fowler, Ph.D.
- Second Vice Chair: Katie Kern-Pilch, ATR-BC, LPC-S

Rev. Gohlstin asked for nominations from the floor. Given there were no nominations generated, it was noted further that the election of Board Officers was scheduled for the June General Meeting in compliance with the ADAMHS Board Bylaws.

Motion to approve the recommended Slate of Board Officers for FY2021-FY2022. MOTION: R. Blue / SECOND: H. Snider / AYES: R. Blue, G. Boehm, C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

Ms. Caraballo reported that during the Nominating Committee meeting of May 20, 2020, Committee members spent the majority of its time discussing and considering Board member candidates for additional OhioMHAS Appointments. Currently, the Board of Directors has 3 state appointment vacancies. Of the applicants interviewed, the Nominating Committee voted to recommend 3 of the following individuals for state appointment vacancies:

- 1) Mr. Steve Killpack, MS
- 2) Mr. Ashwani Bhardwaj
- 3) Ms. Jena Olsen

Ms. Caraballo reported that Mr. Ashwani Bhardwaj is on the CLE mayor's Advisory Committee and Planning Board representing the Asian Alliance. He is also a speaker and Board member for ethnicity and addiction issues. Ms. Jena Olsen is an Events and Development Coordinator at Malachi House and has experience working with the ADAMHS Board. She previously worked with Edna House and is "happy to give passion and experience".

Motion to approve recommending to OhioMHAS that Mr. Steve Killpack, MS, Mr. Ashwani Bhardwaj, and Ms. Jena Olsen be considered to fill the 3 existing vacant state appointment seats. MOTION: S. Rosenbaum / SECOND: K. Kern-Pilch / AYES: R. Blue, G. Boehm, C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

Due to the number of highly qualified Board member applicants, Rev. Gohlstin recommended that the applications received be retained for review upon future Board member vacancies.

Mr. Osiecki reported that Ms. Pomerantz, Director, Regional Collaboration, Office of County Executive Armond Budish, contacted the Board to indicate that they will be moving forward with the reappointment of Rev. Benjamin Gohlstin, Sr., Ms. Crystal Bryant and Ms. Megan Van Voorhis. He also indicated that they will be contacting Ms. Caraballo to schedule an interview with the County Executive.

7. PLANNING & OVERSIGHT COMMITTEE REPORT

Ms. Katie Kern-Pilch, Planning & Oversight Committee Chair, reported on the Planning & Oversight Committee meeting held on May 13, 2020, via Zoom. Committee members heard the following items of discussion:

- Since 1986, the Women's Recovery Center has provided a safe space for women on the near Westside of Cleveland and provides services that address the unique and complex needs of women who abuse alcohol and other drugs. A funding increase in the amount of \$56,840 will be used to hire one Clinical Director/Group Counselor full-time. Women's Recovery Center has a history of providing Intensive Outpatient Treatment (IOP) Services with pooled funding from the ADAMHS Board. They provide a 3-tiered delivery of care: IOP, Relapse Prevention, Non-Intensive Outpatient Programming and Aftercare. Onsite services include a child daycare, HIV education, nutrition and housing assistance. By hiring a Clinical Director/Group Counselor, Women's Recovery Center will be able to treat more women in 2020. The plan is to treat conservatively 25% more women. As more of the increased staffing needs are addressed, Women's Recovery Center

anticipates increased referrals, increased group sizes, increased assessments and the ability to provide staff with clinical supervision to meet the Commission on Accreditation of Rehabilitation Facilities (CARF) accreditation.

- Hitchcock Center for Women has been providing substance use treatment services to women, including those who are pregnant and those with children for over 40 years. They are one of the few agencies that allow women to live with their children while in treatment. Additionally, they accept women on any form of Medication Assisted Treatment (MAT) as well as those who are taking various psychotropic medications. Hitchcock Center for Women recently completed a yearlong engagement with the National Council for Behavioral Health in the Trauma-Informed, Resilience-Oriented Approaches Learning Community and look forward to further incorporating skills and processes that will further support clients in their recovery. Due to COVID-19, during March and April 2020 they have experienced a sharp decline in referrals and in turn admissions into residential care. To continue to provide the life-saving treatment to the women and children, Hitchcock Center for Women is requesting additional funding in the amount of \$250,000 during the ongoing COVID-19 crisis.
- The Cleveland Division of Police Co Responder Project is a collaboration with the Cleveland Division of Police and the City of Cleveland. The City of Cleveland received a grant through the Bureau of Justice Assistance (BJA) and is seeking to contract with the Board for a three-year grant process to provide the Co Responder Team for the City of Cleveland. The grant from the City of Cleveland is in the amount of \$523,800; and the ADAMHS Board will be providing additional support for the grant in the amount of \$333,950 over a three-year period. The purpose of the Cleveland Co Responder Team is to pair a Crisis Intervention Team (CIT) Officer with a Crisis Specialist from FrontLine Service and/or Murtis Taylor Human Services System. The Co Responder Teams will divert individuals in emotional crisis to the least restrictive alternatives to hospital or jail with alternative linkage to community services. Ms. Ballard works collaboratively with police departments to respond to the needs of our clients.
- Mr. Curtis Couch, Chief Technology and Data Analytics Officer, reported that ADAMHS staff has been working with representatives from Cleveland State University (CSU) to conduct a thorough Needs Assessment/Analysis as required every 5 years by OhioMHAS. The Needs Assessment/Analysis will assist the ADAMHS Board in identifying areas of greatest need for client services for planning, funding, evaluating and advocacy purposes. In preparation for the development of the Board's 2021-2025 Strategic Plan, ADAMHS Board staff has been working collaboratively with Cleveland State University (CSU) representatives to complete this assessment in a timely fashion. However, due to COVID-19, CSU requested a two-week extension for delivery of the final Needs Assessment/Analysis. ADAMHS Board staff approved this extension of the original completion date with a request for a final document delivery date of May 15, 2020.
- Ms. Tami Fischer, Chief Administrative Officer, provided an update regarding the Strategic Plan. Presently, the ADAMHS Board has received 13 responses to the Strategic Plan Request for Proposal (RFP). Currently, an internal committee is reviewing these responses with the expectation of bringing forth a recommendation for a consultant to develop the Board's 2021-2025 Strategic Plan at the next scheduled Planning and Oversight Committee meeting with a scheduled target start date of the contract being July 1, 2020.
- Mr. Joseph Arnett, Adult Behavioral Health Specialist II (Criminal Justice), provided an update on the Cuyahoga County Criminal Justice system's COVID -19 response. He reported that on April 13, 2020, the first positive test within the Cuyahoga County Jail was reported; and prior to May 4, 2020, there have been 90 positive tests with 376 inmates exposed. Safety measures and protocols have been put in place, with MetroHealth continuing to provide services in the jail. Between March 9 and May 4, 2020, there was a 50% reduction of the inmate population; from 1,900 to 1,000. Mr. Arnett reported on the ongoing Jail Liaison program, which continues to provide services with the early releases to ensure individual reintegration plans are in place for each release. From the Mental Health Developmentally Disabled Docket, the ADAMHS Board requested a list and traced statistics on these individuals. Ms. Maggie Tolbert, Assistant Chief Clinical Officer, reported that all parties involved with this endeavor have done a phenomenal job with assisting, planning and tracking this population.
- Ms. Leshia Yarbrough-Franklin, Adult Behavioral Health Specialist I, reported that the ADAMHS Board has a total of 69 recovery houses with 682 available beds for Cuyahoga County residents. During the present crisis, housing providers have adapted residency protocols and are having difficulty with obtaining personal protection equipment (PPE) and cleaning supplies. The ADAMHS Board continues to assist the recovery providers by coordinating with the Cuyahoga County Office of Emergency Management. Only 1 individual in recovery housing has contracted COVID-19 and that provider has authored a best practices manual to assist other housing providers. She also acknowledged the creative and innovative means that providers are utilizing to keep residents engaged.
- Mr. Larry Smith, Jr., Director of Programs, provided an update regarding the availability two State Opioid Response (SOR) funding opportunities that the ADAMHS Board intends to pursue. He reported that this funding is available to the Ohio Association of Community Behavioral Health Authorities (OACHBA) partnering entities that can conduct training for program sustainability and technical assistance to organizations funded through SOR. The second SOR funding opportunity the

Board intends to pursue consists of the expansion of peer support with Opioid Use Disorder (OUD) in non-traditional settings.

- Ms. Allison Schaefer, Adult Behavioral Health Specialist II (Residential), provided an update on the agencies providing services to the homeless population. She reported that these agencies have established policies to continue to provide services in the safest way possible during the COVID-19 pandemic and highlighted the following:
 - Cuyahoga Coordinated Intake is still open during regular hours via telephone and maintain a 24-hour hotline to address needs 24/7.
 - Shelters remain open; however, they are closely monitoring individuals for symptoms. The most vulnerable with high risk health conditions and those who have tested positive for COVID-19 are being placed in hotels.
 - The Cleveland/Cuyahoga County Office of Homeless Services (OHS) has collaborated with MetroHealth and Visiting Nurse Association of Ohio (VNA) on this effort and VNA staff remain at hotels utilized by homeless shelters to monitor and provide services for these individuals.
 - Bellefaire Jewish Children's Bureau (JCB) continues to provide services to the youth/young adult homeless population.
 - Providers, such as FrontLine Service, Northeast Ohio Coalition for the Homeless (NEOCH), Bishop Cosgrove Center, West Side Catholic Center, and St. Malachi continue to provide various services for this population. OHS and NEOCH collaborated to place multiple temporary bathroom facilities in areas frequented by the homeless population and showers remain available during identified times at Bishop Cosgrove Center, Catholic Worker Drop-In Center and Westside Catholic Center.
- Mr. Couch has reached out to OHS to obtain data; however, they are currently converting to a new system and are unable to provide information at this time. As a result, Mr. Couch will continue his efforts to obtain this information in order to link homeless individuals to services.

8. FINANCE & OPERATIONS COMMITTEE REPORT

Mr. Steve Killpack, Committee Chair, reported on the Finance & Operations Committee meeting held on 20, 2020, via Zoom and highlighted the Vouchers, Contracts and Amendments as listed below.

CONSENT AGENDA: Resolution Nos.20-05-01 through 20-05-03

- **RESOLUTION NO. 20-05-01 – ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING APRIL 2020**

Mr. Killpack reported on the Voucher and Expenditure Report for April 2020. He indicated that relative to the Administrative Budget for the month of April, which covers 33% of the year, expenses were \$371,779. The Board's total administrative expenses through the end of April was \$1,520,772 and is roughly 25.46% of the total Administrative budget that was approved for CY2020.

In April, the Board received revenues of \$3,092,523. He reported that these revenues consisted of approximately 2.2 million in Federal funds and approximately 900,000 in State funds. The Board's total revenue received through the end of April was \$51,957,752. The Board's expenses for the month of April was \$7,253,974. The Board's total expenses through the end of April was \$17,170,821 and is 26.1 % of the ADAMHS Board's overall budget.

Mr. Killpack noted that the County is instituting a new fiscal system and remains a little bit behind in terms of processing the Board's expenses. However, the Board is hoping that at some point the County will catch up.

- **RESOLUTION NO. 20-05-02 – APPROVAL AND RATIFICATION OF CONTRACTS AND MEMBERSHIP DUES:**

- 1) Cleveland Division of Police Co Responder Project – Accepting \$523,800 from the City of Cleveland – ADAMHS Board not to exceed \$333,950 for three years
 - FrontLine Service, Inc.- \$514,650
 - Murtis Taylor Human Services System - \$343,100
- 2) Strive for 5 Media Campaign - \$31,000
 - Advance Media - \$2,000
 - Call and Post - \$2,000
 - Radio One Cleveland - \$5,000
 - Voice It Radio - \$7,500

- iHeart Radio - \$7,500
- Fox 8 - \$2,000
- El Toro - \$1,000
- Lamar Advertising - \$4,000
- 3) YWCA Greater Cleveland, First Year Cleveland Pregnancy and Infant Loss Committee - Grief Recovery Paraprofessional Training - \$20,000
- 4) Sponsorships*
 - LGBTQ Center's Pride in the CLE March and Festival, September 12, 2020 - \$1,000
 - Wave of Light Remembering Our Babies Memorial Event, October 15, 2020 - \$500

**Note: The ADAMHS Board does not pay sponsorships until the event is complete, which is indicated in our sponsorship contracts. If any of these events are not held, the sponsorships will not be paid.*
- 5) Ohio Association of County Behavioral Health Authorities (OACBHA) FY2021 Membership Dues - \$18,275

Rev. Gohlstin reported that he participated in the inaugural Grief Recovery Model (GRM) class to become a Grief Recovery Specialist and commended this training.

• **RESOLUTION NO. 20-05-03 – APPROVAL OF CONTRACT AMENDMENTS:**

- 1) Amendment to Resolution No. 20-02-06, Cuyahoga County Juvenile Court (CCJC) Intervention Center Behavioral Health Services - \$200,000 Increase
 - Applewood Centers
- 2) Amendment to Resolution No. 19-11-08, Women's Recovery Center – \$56,840
- 3) Amendment to Resolution No. 19-11-08, Hitchcock Center for Women – \$250,000
- 4) Amendment to Resolution No. 19-10-03, FrontLine Service – \$75,000
- 5) Amendment to Resolution No. 19-11-08, Life Long Transportation, LLC – \$10,000
- 6) Amendment to Resolution No. 19-06-05, Cuyahoga County Division of Children and Family Services (CCDCFS) Treatment Foster Care/Kinship Care Pilot Contract Extension – \$190,812
 - Catholic Charities

Motion to approve the Consent Agenda (Resolution Nos. 20-05-01 through 20-05-03). MOTION: G. Boehm / SECOND: G. Howard / AYES: R. Blue, G. Boehm, C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

9. CHIEF EXECUTIVE OFFICER'S REPORT

- **COVID-19 Update**
- **Personal Protection Equipment**
- **Staff and Board Members Return to Administrative Office**
- **Diversion Center Update**

- Mr. Osiecki reported that staff have been monitoring the COVID-19 situation closely and indicated that a number of provider agencies are having financial difficulties as a result of COVID-19. Therefore, next month, staff will be bringing forth a number of requests for emergency assistance.
- Ms. Zietlow-DeJesus traveled to Columbus, Ohio to pick up 12,000 reusable, washable masks to provide to ADAMHS Board staff, Board members, provider agencies and residential facilities.
- Mr. Smith, Jr., traveled to Geauga County to pick up additional donations of hand sanitizer, masks, and gowns for Board staff distribution to provider agencies and residential facilities.
- Ms. Zietlow-DeJesus continues to coordinate requests for PPE through the County's Emergency Management Office.
- Mr. Osiecki reported that efforts are underway for ADAMHS Board staff and Board members to return to the administrative office and noted that discussion has transpired with organizations specializing in COVID-19 for office modifications to ensure the safety of all.
- Board meetings can resume at the administrative office; however, individuals may elect to utilize a Zoom room for participation.
- Ms. Zietlow-DeJesus will resume the client artwork monthly feature through a virtual platform.

- The administrative office will remain closed to visitors; however, Board members will be able to attend meetings in person if they so choose; and audience members can participate virtually.
- ADAMHS Board staff will return to the administrative office in two teams, Team A and Team B. Team A will be in the office on Tuesdays and Wednesdays, and Team B will be in the office on Thursdays and Fridays. The additional days of the week, ADAMHS Board staff will continue to work from home.
- An agreement is being finalized with the VNA of Ohio to have a nurse on premises during identified hours to ensure the health and safety of all.
- The ADAMHS Board has released a Request for Information (RFI) for providers who are interested in providing services for the Cuyahoga County Diversion Center.
- The formal Request for Proposals (RFP) has not yet been released from Cuyahoga County for the Diversion Center; however, a Zoom meeting has been scheduled for Tuesday, June 2, 2020, with the group that submitted the coordinated effort to discuss next steps.
- Due to COVID-19, Mr. Jeff Johnson, consultant, was not able to complete his task regarding the Workforce Development Initiative. As a result, next month staff will bring forth a request for a 2-month extension for completion of these efforts.

10. NEW BUSINESS

- Rev. Gohlstin reported that a Special Meeting of the Board of Directors will be held in June via Zoom to discuss some old business.

11. AUDIENCE INPUT - None

There being no further business, the meeting adjourned at 4:58 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by:

Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County